



Job Posting
Foundation for Health Leadership & Innovation
Position: Director, Center of Excellence, for Integrated Care

Launched in 1982 under the direction of rural health champion Dr. Jim Bernstein, the Foundation for Health Leadership & Innovation is a nonprofit organization that advances collaborative, equity-centered, and community-driven solutions to improve the overall health and well-being of all North Carolinians.

Our vision is a North Carolina in which everyone has equal opportunity to attain their full health and well-being potential, and where no one is disadvantaged due to demographically, socially, or economically defined circumstances.

At FHLI we embody a spirit of innovation and believe that sustainable, systems-level change is driven by the people directly impacted by the longstanding inequities that continue to impact our society. Our staff are conveners and facilitators who create open environments for developing collaborative relationships and advancing new ideas and strategies.

About the Position:

The Director, COE position is a full time 40 hours per week under the supervision of the Chief of Staff. This position currently has three direct reports Associate Director, COE; Senior Project Manager, COE; and Program Coordinator, COE. This is currently based North Carolina with occasional in-office work at our main office located in Cary, NC.

Job Purpose:

The Director of the Center of Excellence for Integrated Care utilizes leadership and communication skills to develop and maintain relationships with stakeholder groups and COE clients. The Director has fluency in the clinical, operational, and financial elements of integrated care implementation, as well as program fiscal management and fund development.

Job Duties and Responsibilities:

- Secures funding opportunities for the Center of Excellence through:
 - Searches and analyzes potential grant sources for prospective programs
 - Reviews and edits draft of letters of intent, contract proposals/bids, and grant applications to plan and secure funding for the 2020-2021 grant year
- Community Capacity Building and Collaboration:
 - Compiles and analyzes program/condition and community-specific data to support program initiatives, and report out data to partners and groups, such as the NC Integrated Care Collaborative
 - Represents COE to FHLI and COE partners and communities, such as state workgroups and events (NC Primary Care Conference)
 - Stays current on existing research on integrated care best practices
 - Works to position the COE as the leading resource for supporting integrated care, through being available as a state expert on integrated care and

- convening behavioral health professionals (BHC Hangout) and groups (Integrated Care Collaborative) to advance best practices and implementation in the state
- Works with community partners and stakeholders to develop a vision in response to the gaps in services and work related to integrated care in the state, including convening the NC Integrated Care Collaborative
 - Supervises COE personnel and projects including:
 - Oversees and evaluates program staff, consultants, and subcontractors
 - Provides oversight and guidance for technical assistance (TA) for integration specialists
 - Performs onsite visits at client-sites as needed
 - Reviews and approves of expense requisitions, invoices, and budget reports in a timely manner
 - Ensures project activities and outcomes are in line with COE contract deliverables and grant funded activities
 - Ensures that all COE activities align with the missions and visions of the Foundation and COE
 - Prepares grant and contract reports (quarterly, bi-annually, and as needed)
 - Develops COE promotional materials, managing website and media accounts
 - Travels In-state day trips (40%); in-state overnight trips (<1%); occasional out of state overnight travel (<1%)

Qualifications:

- BA/BS in related field
- Master's degree in a relevant area of study such as public health, communications, or public administration. Expertise in maternal and or behavioral health preferred
- Knowledge of financial management and strategic planning
- 7+ years experience providing, managing, or implementing integrated behavioral healthcare services. Preferred experience developing and managing non-profit programs
- Expert knowledge in the clinical, operational, and financial aspects of integrated behavioral healthcare
- Leadership and personnel management
- Thorough understanding of behavioral health policy issues in NC and US
- Organizational abilities, including planning, delegating, program development, and task facilitation
- Financial management skills, including budget preparation, analysis, decision making, and reporting
- Written and oral communication
- Public speaking
- Grant and contract writing
- Quantitative and qualitative research knowledge and skills
- Excellent writing skills including grant writing and grant budget preparation



- Proficient understanding of the health care system, social drivers of health, and principles of health equity
- Understanding of, passion for, and experience working in rural communities
- Skilled in customer service and responsiveness to constituent needs.
- Strong interest in the mission of the FHLI
- Ability to effectively communicate/partner with a wide variety of skill sets and personalities
- Excellent written and verbal communication skills
- Proficient in FHLI's systems including Sharepoint and other Microsoft Office 365 products
- Demonstrate commitment to the values of diversity, inclusiveness, and empowerment

Compensation:

This is a full-time, salaried position. This position will receive generous company benefits to include 100% paid health, dental, long-term disability, and life insurance coverage for the employee, as well as company-paid retirement contributions, plus generous vacation and sick time. Salary is commensurate with experience.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

We actively encourage diverse candidates to apply. FHLI provides equal employment opportunities to all employees and applicants without regard to race, ethnicity, religion, age, gender identity or expression, sexual orientation, disability, national origin, genetic information, or veteran status.

To Apply:

Interested applicants should send a cover letter, resume, and three professional references to be considered. Please send all requested documents to recruitment@foundationhli.org using the subject line "COE Director Application".

FHLI will only review submissions that include all requested materials. Please be assured that FHLI will not contact references without applicant's explicit permission. Submissions will be accepted until the position is filled. No phone calls please.